



# CFM HANDBOOK

**WORKING TOGETHER  
TO HELP YOU SUCCEED**

---

We provide our clients with effective training solutions

# CFM<sup>®</sup>

## Certified Facility Manager

### About Us

Welcome to Qatar's Largest and most prestigious private training centre. We are the *largest* in terms of:

- Square meters of space covered by our three state of the art training centres in the heart of Doha.
- Number of active students
- Number of public & online batches
- Number of corporate clients in Qatar.

### Why Us?

#### Full time teachers, guaranteed quality

- Because of our higher ratio of full time teacher, we are able to provide more number of hours for each subject which helps increase the pass rates sustainability.
- Furthermore full time teachers come more prepared leading to more effective classes.



#### Helpline Service

We encourage our teachers to give out contact details to the students so that where any student has any problem he/she can contact the teacher directly.

#### Competitive Prices

Prices are quite competitive without any compromise in quality.

---

For more information please contact our course advisors.





## Overview

IFMA's CFM is an internationally recognized credential that sets the standard for ensuring the knowledge & competence of practicing facility managers. It is a competency-based certification that requires ongoing professional development & periodic renewal.

**Earn the most respected  
credential in  
Facility Management**

## Why should I be a CFM?

- Digital badge for safe online recognition & instant verification
- The average five year return of IFMA credentials is **15:1** for credential holders.
- On an average IFMA credentials leads to USD **6,000** salary increase within the first year
- Internationally recognised & industry-trusted for almost 25 years, the CFM represents quality & competence over 2,600 CFMs worldwide.
- The CFM isn't one-size-fits-all; it shows that you are an experienced FM with demonstrated industry expertise.
- Once certified, the renewal process prove that you maintain your edge in FM proficiency.

## Why should employers support CFM?

The Certified Facility Manager®(CFM®) sets the industry standard for ensuring the knowledge & competence of practicing facility managers. IFMA's certification process is designed to assess competency in the field through work experience, education & the ability to pass a comprehensive exam that covers **11** competencies that make up the facility management body of knowledge. Since the program began in **1992**, more than **3,100** facility managers from **32** countries have achieved this prestigious recognition.

---

**For more information please contact our course advisors.**

## Who should attend?

Professionals working in the following fields:

- Facility Management
- Architecture
- Design and Safety
- Operations and Maintenance
- Project Management
- Finance and Business
- Leadership and Strategy
- Environmental Stewardship and Sustainability
- Communication and Technology
- Emergency Preparedness and Business Continuity
- Human Factors
- Quality
- Real Estate and Property Management

## Prerequisites

Candidates must meet education and work experience requirements outlined in one of the categories below in order to be eligible to sit for the CFM Exam. Candidates will include this information in the CFM Exam application. Once the application is approved, individuals have 90 days to sit for the exam.

- Master Degree / Bachelor Degree: **3 year** Experience
- Other Degree: **5 year** Experience



## Course Outline

The CFM exam comprehensively covers all 11 core competencies of facility management.



Communications



Risk Management



Sustainability



Finance & business



Occupancy & human factors



Facility Information Management & technology management



Operations & Maintenance



Project management



Real estate



Performance & Quality



Leadership & Strategy

# LEADERS TRAINING CENTRE

For more information please contact our course advisors.

+974 44334321



info@leaders.qa



www.leaders.qa